

**River Valley Charter School
Board of Directors Meeting
Meeting # 254
April 9, 2019 7:00 pm**

In Attendance: Officers: Chair: Mark Belanger, Vice Chair: Mason Mitchell-Daniels, Treasurer: Pamela Brockmeier Armstrong, Secretary: Katherine Brown **Trustees:** Nina Keery, Jennifer McCormick, Nat Coughlin, Todd Atanasoff, Alfred Link, Karina Moltz, John Siegfried, Josh Porter, Peter Zetlan

Director: Andy Willemsen

Public: Deb McCrevan, Jonnie Lyn Evans

Faculty Representative- Jane Patterson

Montessori Minute -

Dave Draper presented a decimal by decimal multiplication example.

Call to Order: 7:12

Public Comment: none

Acceptance of Previous Minutes:

Vote: Mark Belanger called for a Motion "To Accept Previous Minutes"

Motion by Nat Coughlin, 2nd Amber Hewett. Board of Directors vote to accept was unanimous with one abstention from Josh Porter.

Director's Report-

Staff update

Facility update- Window panels in the lobby and solarium will be reinstalled in late June in order to use FY2019 funds.

MCAs- The new format has required training of both staff and students on the testing software training. For the first time all RVCS students in grades three through eight will take the tests online.

Green Expo- 4/11/19- expecting 1,000. RVCS will be represented by E1 and E2 students and Amber Hewett will one of the presenters.

School Calendar- a revised calendar has been sent out and the only change is to push the April break from the week of April 13th to the week of April 20th.

Vote: Andy called for a Motion "To Accept the Change in the School Calendar"

Motion by Nat Coughlin, 2nd Nina Keery. Board of Directors vote to accept was unanimous.

Parent Survey- 160 responses were received. Andy will review the results and process before presenting to the Accountability Committee.

Development Committee-

Jennifer McCormick reported a great showing of 9th grade students, a few 10th graders and just 7 8th graders at the recent Young Alumni event. The Development Committee is considering scheduling an event solely for the young alumni next year and taking the

opportunity to present them with an alumni survey. Upcoming events in May- Grand friends day, the talent show, and the Maritime Mixer.

Committee on Trustees-

Mason Mitchell Daniels stated the notes coming in next agenda. Bylaws review is coming along and DESE will approve revisions to the bylaws before the Board votes.

Director review process.

Board Retreat planning- The Board discussed having the retreat on the day of the June Board meeting, June 18. Mason asked the Board to reserve both June 6th and June 18th as potential dates for the retreat.

Mason Mitchell Daniels presented the three candidates who are interested in joining the Board and noted that resumes were sent prior to the meeting.

Vote: Mason Mitchell-Daniels called for a Motion “To Accept Mark Bishop’s Application to Be a New Board Member”

Motion by Nat Coughlin, 2nd Pamela Brockmeier Armstrong. Board of Directors vote to accept was unanimous.

Vote: Mark Belanger called for a Motion “To Accept Nancy Durkee’s Application to Be a New Board Member”

Motion by Nat Coughlin, 2nd Mason Mitchell Daniels. Vote tally: 7 yes, 2 no, 5 abstain.

Vote: Mark Belanger called for a Motion “To Accept Erin Seaton’s Application to Be a New Board Member”

Motion by Nina Keery, 2nd Katherine Brown. Board of Directors vote to accept was unanimous.

Bylaws discussion- Committee on Trustees is asking what is the rationale for having a non voting faculty member on the Board. Committee on Trustees is recommending a change in the bylaws to allow the Board Faculty representative to vote. Mark Belanger suggested building in the recusal specific to faculty for this purpose.

Accountability Committee-

Waiting on Parent Survey results to complete. No report

Finance Committee-

Pamela Brockmeier Armstrong discussed changes in procedure related to the River Valley Charter School bank account and explained the reason for the vote would be to ensure that all banking information matches up for the auditors.

Vote: Pam called for a Motion “To Approve the Recommendation of the Finance Committee to Accept the Procedural Changes to the *Business Offices Guidelines and Procedures Manual.*”

Motion by Pamela Brockmeier Armstrong , 2nd Nat Coughlin. Board of Directors vote to accept was unanimous.

Vote: Mark Belanger called for a Motion “To Adjourn”

Motion by Nina Keery, 2nd Nat Coughlin. Board of Directors vote to accept was unanimous.
Adjourn: 8:20