

## Board of Trustees

**Committee:** Accountability Committee

**Primary Purpose of Committee:** The Accountability Committee helps to ensure excellence in teaching and learning, and a successful charter renewal every five years, by providing regular oversight to ensure that the school is meeting the goals and commitments of the school's written Accountability Plan

### **Committee Accountability and Members:**

The Committee on Trustees is a standing committee and is accountable to the Board of Trustees. It is chaired by a trustee, but is open to trustees and community members.

### **Primary Responsibilities of Committee:**

Regularly Review Progress Toward Accountability Plan Commitments	<ul style="list-style-type: none"><li>• Meet with the School Director (or his/her designee) monthly to review attainment of Accountability Plan objectives, and any related issues.</li><li>• Bring issues of concern and required decisions to the full BOT for action</li></ul>
Assist with Required Montessori and DESE Audits	<ul style="list-style-type: none"><li>• Assist the School Director to plan for all required audits in accordance with the Accountability Plan.</li><li>• Review audit reports</li><li>• Summarize audit reports for BOT and identify issues of concern requiring BOT action</li><li>• Follow up on any audit findings to ensure that corrective actions are taken</li></ul>
Plan and Manage Annual Parent Survey	<ul style="list-style-type: none"><li>• Plan annual survey of RVCS parents to identify any parent concerns about the school</li><li>• Review results of parent survey</li><li>• Summarize results of the parent survey for BOT and identify/propose policy changes required to address significant areas of concern</li></ul>